

**MINUTES OF REGULAR MEETING  
OF  
REINVESTMENT ZONE NUMBER THREE, CITY OF HOUSTON, TEXAS**

January 15, 2019

The Board of Directors (the "Board") of Reinvestment Zone Number Three, City of Houston (the "Zone") convened in regular session, open to the public, at the offices of the Houston Downtown Management District, on the 15<sup>th</sup> day of January, 2019, and the roll was called of the duly constituted officers and members of the Board, to-wit:

F. Xavier Peña	Chair
Michele Sabino	Vice Chair
Barry Mandel	Secretary
Curtis Flowers	Treasurer/Investment Officer
William Kennerly	Director
Keith Hamm	Director
James Harrison	Director
Regina Garcia	Director
Bruce Austin	Director

and all of said persons were present except Secretary Mandel, Director Garcia and Director Hamm thus constituting a quorum.

Also present were Bob Eury, President, Ryan Leach, Executive Director and Emily Barnes, Administrative Assistant of the Zone (Zone); Algenita Scott Davis, Will Matthews, Uchenna Onuzo and Robert Lung of Central Houston, Inc. (CHI); Brett DeBord of the Houston Downtown Management District (HDMD); Jennifer Curley of the City of Houston; Clark Lord of Bracewell; Rachel Hooper of BakerHostetler; and Linda Treviño of METRO.

**DETERMINE QUORUM; CALL TO ORDER**

Chair Peña noted that a quorum was present and called the meeting to order at 12:14 p.m.

**INTRODUCTION OF GUESTS AND PUBLIC COMMENTS**

Chair Peña requested all meeting attendees briefly introduce themselves and welcomed all.

**MINUTES OF PREVIOUS MEETINGS**

The Board considered approving the minutes of the previous meetings. Following discussion, upon a motion made by Director Kennerly and seconded by Vice Chair Sabino, the Board voted unanimously to approve the minutes of the November 13<sup>th</sup>, 2018 meetings.

**FINANCIALS**

**Check Register – November and December 2018**

Ms. Traywick (CHI) provided an overview of the operating and 2015 bond account check registers for the months of November and December 2018. She reported the expenditures listed on the check register were reoccurring operating and capital project expenses. Ms. Traywick answered questions from the Board.

No action was required.

### **BAGBY STREET IMPROVEMENT PROJECT UPDATE**

Chair Peña called on Mr. Leach (Zone) to introduce the discussion on this item. He shared that the project has reached the 60% design phase and the consultant team is working towards final designs. Mr. Leach then called on Mr. Hoozeboom to give a brief presentation on the project. He highlighted the public and stakeholder engagement efforts that have taken place throughout the design process. Mr. Hoozeboom and Mr. Leach then answered questions from the Board.

No action was required.

### **DOWNTOWN LIVING INITIATIVE PROGRAM PROGRESS UPDATE**

Chair Peña called on Mr. Leach (Zone) to introduce the discussion on the Downtown Living Initiative. He reviewed the progress the program has made since it closed in June of 2016. Mr. Leach reported that there are fifteen projects in the program, which make up a total of 4,310 units, at various stages of development. Eleven projects are complete. One project is currently under construction and the remaining three projects are planned. Mr. Leach then answered questions from the Board.

No action was required.

### **OTHER BUSINESS**

#### **Project Status Report**

Mr. Leach (Zone) provided a brief status update on all active and ongoing projects. Highlights included an update on the on-going Jones Plaza Redevelopment. Mr. Leach then answered questions from the Board on the current projects.

No action was required.

### **NEXT MEETING**

Chair Peña announced that the next Board of Directors meeting is scheduled for February 5<sup>th</sup>, 2019 at 12:00 p.m. at the regular meeting location.

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 1:28 p.m.

[Signature follows]

  
Secretary, Board of Directors