

**MINUTES OF REGULAR MEETING  
OF  
DOWNTOWN REDEVELOPMENT AUTHORITY**

March 15, 2016

The Board of Directors (the "Board") of the Downtown Redevelopment Authority (the "Authority") convened in regular session, open to the public, at the offices of the Houston Downtown Management District, on the 15<sup>th</sup> day of March, 2016, and the roll was called of the duly constituted officers and members of the Board, to-wit:

F. Xavier Peña	Chair
Keith Edward Hamm	Vice Chair
Deborah Keyser	Secretary
Curtis Flowers	Treasurer/ Investment Officer
Michele Sabino	Director
Barry Mandel	Director
James Harrison	Director
Regina Garcia	Director
Bruce Austin	Director

and all of said persons were present except Director Mandel, Treasurer/ Investment Officer Flowers and Director Harrison, thus constituting a quorum.

Also present were Bob Eury, President, Ryan Leach, Executive Director, and Aidé Meza, Administrative Assistant of the Authority; Algenita Scott Davis and Jackie Traywick of Central Houston, Inc. (CHI); Lonnie Hoogeboom of the Houston Downtown Management District (HDMD); Clark Lord of Bracewell LLP; Jennifer Curley of the City of Houston (COH); Captain Larry Satterwhite of the Houston Police Department (HPD); Erin Mulvaney of the Houston Chronicle; and Ryan Vollert of Allied Advisors.

**DETERMINE QUORUM; CALL TO ORDER**

Chair Peña noted that quorum was present and called the meeting to order.

**INTRODUCTION OF GUESTS AND PUBLIC COMMENTS**

Chair Peña requested all meeting attendees briefly introduce themselves and welcomed all.

**MINUTES OF PREVIOUS MEETINGS**

The Board considered approving the minutes of the previous meetings. Following discussion, upon a motion made by Director Sabino and seconded by Director Austin, the Board voted unanimously to approve the minutes of February 16, 2016.

**FINANCIALS**

Check Register

Ms. Traywick (CHI) provided an overview of the operating and 2015 bond account check register for February 2016. She reported that the expenditures listed on the check register were reoccurring operating and capital project expenses and recommended full approval by the Board.

Following discussion, upon a motion made by Secretary Keyser and seconded by Vice Chair Hamm, the Board voted unanimously to approve the check register.

## **MUNICIPAL SERVICES**

### **HPD Overtime Program Report - February 2016**

Mr. Leach (Authority) introduced the monthly discussion of the HPD Overtime Program. Cpt. Satterwhite (HPD) presented the report for the month of February 2016. The report provided an overview of the criminal statistics within the Central Business District and included statistics for the Houston Public Library Plaza and library smoking citations.

Cpt. Satterwhite (HPD) answered questions for the Board and Authority staff and also mentioned the program's future public-private collaboration in an effort to obtain additional services for repeat offenders. The City Mayor's Office is working with the Sobering Center to create a public intoxication outreach program that would focus on those repeat offenders' cases.

No action was required.

## **FINANCIALS**

### **Budget - Draft of FY17 Operation & CIP Budget**

Ms. Traywick (CHI) presented a detailed overview of FY17 budget line items to the Board and requested approval of the annually updated Operation & CIP budget draft, as vetted and recommended by the Budget and Finance Committee.

Following discussion, upon a motion made by Vice Chair Hamm and seconded by Director Garcia, the Board voted unanimously to approve the drafted FY17 Operation & CIP Budget.

## **OTHER BUSINESS**

### **Project Status Report**

Mr. Leach (Authority) provided a brief status update on all active and ongoing projects. Update highlights included the progress of roadway construction along Main St., Dallas St. and Allen Parkway as well as discussion of the timely progress of Hotel Alessandra and the recent inspection of 1111 Rusk-The Old Texaco Building, now named "The Star". More information on these, and other projects, will be provided at the next Board meeting.

No action was required.

## **NEXT MEETING**

Tuesday, April 5, 2016 at 12:00 p.m.

## **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

*[Signature page follows]*

  
Secretary, Board of Directors

---

